ANNUAL GENERAL MEETING 2026

AGENDA

Date & Time: 14 November 2026 at 9:30am
Venue: Sunshine Coast Paddlesports Club, Fishermans Road, Maroochydore

1. Welcome & Apologies

Attendees: Paul Shipton, Helen Garsden, Nicky Donaldson, Steve McLay, Martin Parsons, Jake Hudson, Deb Wright, Oliver Sweetman, John Smallwood, Nigel Weekes, Jason Keating, Jane Keating

Apologies from Graeme Hudson, Delia West and Justin Wright.

Quorum
Martin Parsons opened the meeting, welcomed everyone, noted apologies and stated a quorum was present.

2. **Confirmation of Minutes** of AGM 2025
Martin moved that last year's minutes be accepted as a true and accurate record; seconded Paul; all in favour.

2.1. Business Arising
2.1.1. Bank Signatories - COMPLETED
2.1.2. Committee Minutes to notice board - COMPLETED

3. **President's Report** Martin summarised her report the financial year 2024 – 2025 (copy attached). Moved Martin, seconded Paul that the report be accepted. All in favour.

4. **Treasurer's Report** A copy of the financial reports was available for members perusal and Oliver summarised it in plain English.

After report presented:
It was resolved that the Treasurer's Report for the financial year 25/26, as presented by Oliver Sweetman be accepted.
- Moved: Oliver
- Seconded: Martin
- Carried.

5. Election of Management Committee

All positions were declared vacant. There were no proxies received As there were no nominations the floor, John Smallwood advised that the following people were appointed:

i. President – Martin Parsons, only nominee, elected unopposed.
ii. Secretary – Paul Shipton, only nominee, elected unopposed.
iii. Treasurer – Jane KJeating, only nominee, elected unopposed.
iv. General Committee Members – Justin Wright, Tim Kreis and Josie Pike, only nominees, elected unopposed.

6. Bank Accounts & Appointment of Accountant 2026 – 2027 FY

6.1. The committee discussed updating the operational access and signing authority for the Association's bank accounts following recent committee changes.

Resolved :
That all existing authorities, mandates, and electronic access rights regarding the operations of the Association's bank account(s) held with Heritage Bank

Accounts are
Trading account
BSB Number 638-070
Account Number 13185039

Pathways account
BSB Number 638-010
Account Number 13185039

Six month term deposit
BSB Number 638-991
Account Number 13185039

6.2. be and are hereby revoked in respect to the following outgoing signatories:
- Oliver Sweetman

That the following individuals be and are hereby appointed as the authorized bank signatories for the aforementioned account(s) with immediate effect:
- Martin Parsons — President
- Paul Shipton — Secretary
- Jane Keating — Treasurer

6.3. That the financial institution's method of operation for this account shall be any two to sign for all withdrawals, cheques, and electronic fund transfers (EFT).

6.4. That the newly appointed individuals are authorized to sign all necessary banking documentation, application forms, and complete identity verification requirements to give effect to this resolution.

MOVED BY: Oliver Sweeting
SECONDED BY: Martin Parsons
CARRIED: Unanimously

7. **Remuneration or Benefits**:
7.1. $80 was paid to Morgan Williams for coaching fees.
7.2. $60 x 4 for the PA Introductory coaching course for Jake Hudson, Paul Shipton, Tom Britten, and Justin Wright
7.3. $69 to Nicky Donaldson for a first aid course.

8. General Business
8.1. Jason Keating covered the issue of the junior program. Will run again in a similar vein to this years program. The club should build on the program. As such he recommends that a sub committee is formed headed by himself. The focus of the sub committee will be on teh program and report into the main club committee.

MOVED BY: Martin Parsons
SECONDED BY: Oliver Sweeting
CARRIED: Unanimously

9. **Close Of Mtg**
Martin closed the meeting at 10:05am

Certified as a true and accurate record:



Martin Parsons, Chairperson
Date: 14/11/26



Paul Shipton, Secretary
Date: 14/11/26