

**Sunshine Coast Paddlesports Club, Committee Meeting Minutes  
Friday 5 September, 2025, 5:30pm, Club House, Fishermans Road, Maroochydore**

**Attendees:** Justin Wright, Paul Shipton, Oliver Sweetman, Tim Kreis, Delia West

**Apologies:** Nicky Donaldson, Deb Wright

**Previous Minutes August 2025**

The minutes of the meeting of August 2025 were tabled.

Moved Justin that the minutes were a true and accurate record.

Seconded Paul, motion passed.

**Business Arising:**

<i>Item</i>	<i>Person</i>	<i>By When</i>	<i>Status</i>
Bank Cheque	Oliver	ASAP	
Continue the follow up for finalising building approval.	Martin	31/07/2025	Completed
Remodeling - Review and sign contract	Delia	09/08/2025	Ongoing
Remodeling – submit next report	Delia	08/08/2025	Completed – no feedback at this point
MRP	All		Completed
Club Security – send email	Delia	ASAP	Completed
Boat Storage – send email	Delia	ASAP	Completed

**August Agenda**

**1. Treasurer Report**

Oliver tabled his report. Moved Oliver, seconded Tim that the treasurer's report be accepted.

**NB:** the auditor's comments from the shed grant, was that:

“all disbursements - payments - suppliers' invoices should be approved &/or ratified via a minute included in the committee minutes at the regular meetings; so far as proper authority ex the committee is concerned, and in particular the grant expenditure. If it not possible to list the suppliers in the minutes then normally a separate list is ratified. This is standard practice in all not- for- profits and is compulsory.”

This means we should be approving all expenditure prior to spending. However, in the real world it's not always possible. To comply with our constitution and the legal requirements,

Delia moved that a monthly list of expenditures be tabled at each meeting for ratification or otherwise by the committee. Seconded Paul, motion carried.

**2. Resignation Matt Ramkey-Meyer**

Matt sent an email resigning from the club in light of his work and family commitments. Resignation accepted.

**3. AGM**

It was decided to hold the AGM on 15 November 2025 at 9am at the clubhouse. Justin advised he will organise a race/ fun paddle event prior to the meeting.

**Actions:**

*Justin to organise pre-meeting paddle event.*

*Delia to do notice of meeting and prepare documents.*

Justin advised that Deb will not be re-standing and everyone is aware that Delia is stepping down.

As successor, Martin addressed the committee on how he sees he will conduct proceedings as president. Two tasks Martin identified immediately that he will delegate are races and boat storage captain. Martin intends to stay in the role for two years.

**4. New Shed**

**4.1. Boat Identification Plan** Justin volunteered to help Paul with this task. Discussion included a white board to keep rack of boats; stickers on racks to show who owns the boat. Paul suggested to add the key number to the white board and/ or another key audit. Paul will attend to all associated planning and preparation.

**4.2. New Racks** – need water proofing and padding.

**4.3. Proposal from Richard Leeson**

Richard wishes to rent four spaces at an annual fee of \$1,000 for the four. Moved Delia that Paddles, Warana (proprietor R Leeson) rent four spaces for an annual fee of \$1,000. Seconded Tim, all in favour

**4.4. Mural for eastern side:** Delia tabled some quotes received for mural painting. Prices ranged from \$6,000 to \$14,000; sign at \$7,200. No decision made and Paul added that he can obtain a quote from his work. Discussed John Smallwood's idea of using the old K4 and silhouettes. Would council accept this?

**5. Remodeling**

Report submitted – no feedback yet.

Delia raised her concern about not receiving a contract yet. However, the builder has advised the costs have increased from the original quote of \$93,000 to \$104,000 including GST. Certifier may cost \$5,000 and unless they request additional plans, that should be final. There was extensive discussion about the shower and pump out costs. Suggestions for recouping perceived additional pump out costs: charge per shower with coin/ token system.

**Action:** *Tim to read water meter to ascertain how much water we are using per month compared to the 50,000L pump out amount.*

**6. Maroochy River Paddle 24 August 2025**

See attached reports. Photos and results posted to MRP website.

**7. Maintenance**

7.1. Trailers – Reflectors – **Action:** *Tim, Paul and Hud to rectify.*

7.2. Boats / Craft – which are identified for culling? Jesters need venturies fixing and a new place to live where they venturies won't be bumped off.

7.3. In Water Ergos – Joe Ballantyne has fixed the broken one.

**8. Other Business**

8.1. Lease Renewal – due in September. Delia providing documents to council as required.

8.2. Dinghy Motor Service – **Action:** *Hud & Delia to arrange.*

8.3. September Soiree

- 8.4. Wine/ Beer for Rasmussens: Delia moved that the club purchase a gift to the value of \$60 as a thank you to Jennifer and Alan Rasmussen for the donation of the racks. **Action:** *Delia to purchase and present to Jen & Alan.*
- 8.5. Daisy Chain Lock on Fence – **Action:** *Martin to purchase from Bunnings or similar.*
- 8.6. AVCG IRB Sale – notice on board. Club does not wish to purchase.
- 8.7. Paul advised that Alex SLSC have some IRBs for sale/ give away. **Action:** *Paul to write to Alex SLSC and enquire about the IRBs.*
- 8.8. PFDs – Paul re-iterated that PFDs must be worn by safety boat crew and coaches when using the dinghy. Wearing a lifejacket is compulsory:
- when boating alone or accompanied only by children under 12 years in an open boat less than 4.8m in length and underway.
  - during the crossing of a designated coastal bar in an open boat, as well as in any open area of a boat of any length, and on certain craft.
  - when boating between sunset and sunrise in an open boat less than 4.8m in length and underway.
  - children aged over one year and under 12 years must wear a lifejacket when on an open boat or in the open area of a boat of any length while it's underway.
- 8.9. U- Crew – a new app where people can rent, buy, advertise events – notice on board.

MEETING CLOSE – 7:05pm, NEXT MEETING October 14

<b>Item</b>	<b>Person</b>	<b>By When</b>	<b>Status</b>
Bank Cheque	Oliver	ASAP	
List Expenditure Items for ratification at each meeting	Oliver + others as appropriate	From September 2025 meeting	Ongoing
AGM – send notice to members, format documents	Delia	15/10j2025	
AGM – pre-meeting paddle fun	Justin	15/11/2025	
Invoice for boat storage to Paddles, Warana	Delia	ASAP	
Mock up K4 + silhouettes & submit to council	Delia	14/10/2025	
Quote from AL FAB	Paul	14/10/2025	
Remodeling - Review and sign contract	Delia	ASAP	
Read and monitor water meter	Tim	From September to December	
Reflectors on Trailers	Tim, Hud, Paul	ASAP	
Dinghy Motor Service	Hud	ASAP	
Social night – Spring Soiree	Delia	07/10/2025	
Thank you to J&A Rasmussen	Delia	14/10/2025	
Daisy Chain Sign	Martin	14/10/2025	
Paul to write to Alex SLSC and enquire about the IRBs.	Paul	14/10/2025	