

**Sunshine Coast Paddlesports Club, Committee Meeting Agenda
Friday 25 October, 2025, 5:15pm, Club House, Fishermans Road, Maroochydore**

Attendees: Paul Shipton, Martin Parsons, Justin Wright, Oliver Sweetman, Tim Kreis, Delia West

Apologies: Nicky Donaldson

Previous Minutes September 2025

The minutes of the meeting of September 2025 were tabled.

Martin moved that the minutes were a true and accurate record.

Seconded Oliver, motion passed.

Business Arising:

<i>Item</i>	<i>Person</i>	<i>By When</i>	<i>Status</i>
Bank Cheque	Oliver	ASAP	Completed
List Expenditure Items for ratification at each meeting	Oliver + others as appropriate	From September 2025 meeting	Ongoing
AGM – send notice to members, format documents	Delia	15/10j2025	Send Another Reminder
AGM – pre-meeting paddle fun	Justin	15/11/2025	Changed to demo by Tom Messenger from Falcon Kayaks
Invoice for boat storage to Paddles, Warana	Delia	ASAP	Completed
Mock up K4 + silhouettes & submit to council	Delia	14/10/2025	Mock up done but not yet submitted
Quote from AL FAB	Paul	14/10/2025	Ongoing
Remodeling - Review and sign contract	Delia	ASAP	See item 4.2 this agenda
Read and monitor water meter	Paul	From September to December	Ongoing
Reflectors on Trailers	Tim, Hud, Paul	ASAP	Completed
Dinghy Motor Service	Hud	ASAP	Completed
Social night – Spring Soiree	Delia	07/10/2025	Completed
Thank you to J&A Rasmussen	Delia	14/10/2025	Completed
Daisy Chain Sign	Martin	14/10/2025	Lock Removed
Paul to write to Alex SLSC and enquire about the IRBs.	Paul	14/10/2025	Revised – do not acquire IRB

October Agenda

- 1. Treasurer Report:** Oliver tabled his report on major expenditure throughout the month. Moved Oliver, seconded Delia, that the report be accepted, all in favour.
- 2. AGM**
Nomination forms for signing – completed. Ted Hungerford to attend and act as temporary chair while committee re-elected.
- 3. New Shed:**
 - 3.1.** Add to insurance – **Action:** Delia to arrange.
 - 3.2.** John Smallwood’s proposal on the K4 mounting on the eastern wall of the new shed. The committee had some reservations about ongoing maintenance and longevity of the display. **Action:** Martin to discuss with John.

4. Remodeling

4.1. Report submitted – accepted.

4.2. As the initial builder was continually delaying a contact, two more quotes were obtained. One was \$174,000 from Farmers Construction and the next was \$112,000 from Nyblad and can start in November.

Delia and Martin had met with Nyblad on Friday 24/10 to clarify items in proposal 1. A second proposal was tabled at the meeting. The major differences were an increase to approx \$115,000 and an eight week build time. There were several items that increased the cost but the major items were two additional toilets that had been omitted from the initial proposal; and the inclusion of timers on the showers. Signatories for the contract to initially be Delia West and Oliver Sweetman; changing to Martin Parsons after the AGM and adding Paul Shipton. **Actions:** 1) receive and check the contact, sign by Oliver and Delia and return. 2) advise Wayne West, electrician of the start date so he can move the security camera equipment.

5. Other Business

5.1. Lease Renewal – comments and signed page returned to council. New club common seal purchased in this process. Waiting for council to return counter signed tenure document.

5.2. Security Camera Monitor and Keyboard: Paul advised that his lap top was damaged when he at the club conducting a download of the images. **Action:** Paul moved that purchase a club monitor and key board for the security camera. Seconded Justin, all in favour. Paul to arrange purchase of items.

Next Meeting TBA

Summary of Actions:

<i>Item</i>	<i>Person</i>	<i>By When</i>
List Expenditure Items for ratification at each meeting	Oliver + others	Ongoing
Add new shed to club insurance policy	Delia	ASAP
Discuss K4 on shed wall proposal with John Smallwood	Martin	ASAP Next committee meeting
Remodel Contract		
• Check & Sign Contract, submit to builders, advise funding body.	Delia + Oliver	Tuesday 28/10/25
• Advise SCPC members of commencement of construction	Delia	ASAP following signing of contract
• Clear paddles and other assorted items from club house in preparation for construction commencement.	All	Wednesday 29/10 to Monday 3/11
• Clear K4s, fuel cabinet, storage boxes etc from west wing wall in prep for construction	All	Wednesday 29/10 to Monday 3/11
• Advise Wayne of start date	Paul	Completed
AGM – remind members of Falcon display and meeting	Delia	1/11
Security Cameras	Paul	Purchase Monitor and Keyboard