

**Sunshine Coast Paddlesports Club, Committee Meeting Minutes  
Tuesday 5 August, 2025, 5:30pm, Club House, Fishermans Road, Maroochydore**

**Attendees:** Justin Wright, Deb Wright, Nicky Donaldson, Oliver Sweetman, Martin Parsons, Delia West

**Apologies:** Tim Kreis, Matt Ramke-Meyer, Paul Shipton

**Previous Minutes June 2025**

The minutes of the meeting of June 2025 were tabled. Any Changes?  
Moved Nicky that the minutes were a true and accurate record.  
Seconded Delia, Motion passed.

**Business Arising:**

<i>Item</i>	<i>Person</i>	<i>By When</i>	<i>Status</i>
Transfer funds from main trading account to three month term deposit.	Oliver	ASAP	Unactioned but nil implications
Continue the follow up for finalising building approval.	Martin	31/07/2025	Ongoing
Email JCT consulting engineers	Delia	ASAP	JCT lead – company not applicable. Builder to visit this week.
MRP catering volunteers	All	ASAP	Nil responses
Succession Planning - Distribute relevant document	Delia	31/07/2025	Drafted & distributed

**August Agenda**

**1. Treasurer's Report**

Oliver sent his report via email and talked members through major income and expenditure. Major outgoings were: life memberships, council rates and backflow charges; and two sewerage pump outs. Oliver mentioned Suttons have been adding terms such as 'extra full' or 'additional pump out' to indicate our growing need for a bigger tank or sewerage connection. Incomings consisted of memberships, coaching fees from PLC; donation for MRP from Alex SLSC.

**2. New Shed**

Martin continues to progress the building approval requirements for the shed.

**3. Moving Rack**

The rack moving is scheduled for this Saturday 9 August. Peter Melia will provide wooden blocks to raise the rack off the floor to allow for rudder clearance. Justin will bring his ladder and Jason will bring his hammer drill. Pete will also bring an angle grinder. Deb to act as first aid officer. Delia will do some refreshments. Invoices and dockets to be provided for reimbursement. General tasks may run concurrently eg: clear new shed to allow space for work; photo old storage positions for reference; remove boats; remove old K4; sling remaining K4s; grind out bolts. Move rack, position blocks, bolt down, replace boats. Delia will gather signs for MRP and take the opportunity to clean out above the current showers and change rooms. Hud has a trailer on site for dump rubbish.

#### 4. Remodeling Existing Shed

The builder is coming this week to finalise the contract. This work is due to commence at the end of August. There will be no shower but the club will hire a port-a-loo for the interim.

#### 5. Maroochy River Paddle 24 August 2025

All sanctioning and approvals altered and re-approved. All associated maps and documents altered to reflect the date change.

Catering – No volunteers therefore, Rotary Caloundra have been engaged.

Finish Line – needs to be at the Dunethin Rock Rotunda so that finishers will not impede oncoming racers. Finishers will paddle forward and exit at the boat ramp or in the lagoon or pontoon.

Paddler Briefing – ask Jason to do on the day and send pre-race email containing same info. Include: finish on the left side of the bank; do not paddle in the center as there is an underwater obstruction; see if Paul can place a buoy out from the bank.

Volunteers – These people have volunteered: Matt Briggs, Graeme Hudson and Paul Shipton safety boats; Lucinda McGuinn to assist Clare McGuinn as first aid officer; Scott McGuinn to assist Deb Wright at the finish line; Delia West to assist Deb at the start line; Ross McIntosh to assist as scrutineer at start and pontoon helper at finish. Eric Kerr parking start and finish. Jason Cadlow to assist with dinghy from creek to club on return. Rita Stefanovic and Narelle Pouslen on rego table. Matt Ramke-Meyer advised he's unavailable.

#### 6. Other Business

6.1. **SOP** – draft distributed prior to meeting.

6.2. **Club Security** – send email

6.3. **Boat Storage** – send email

6.4. **Strategic Plan** - Martin tabled the final document. The grant acquittal has been submitted.

6.5. **Women & Girls Grant** – acquittal submitted

6.6. **Shed Grant** – acquittal sent to Frank Redpath for audit prior to submission. Due 6 September 2025.

MEETING CLOSE – 6:05pm - NEXT MEETING 2 September

<i>Item</i>	<i>Person</i>	<i>By When</i>	<i>Status</i>
Bank Cheque	Oliver	ASAP	
Continue the follow up for finalising building approval.	Martin	31/07/2025	Ongoing
Remodeling - Review and sign contract	Delia	09/08/2025	
Remodeling – submit next report	Delia	08/08/2025	
MRP	All	ASAP	Ongoing
Club Security – send email	Delia	ASAP	Completed
Boat Storage – send email	Delia	ASAP	Completed