



ANNUAL GENERAL MEETING 2025

MINUTES

Date & Time: 15 November 2025 at 9:30am

Venue: Sunshine Coast Paddlesports Club, Fishermans Road, Maroochydore

1. Welcome & Apologies

Attendees: Ted Hungerford, Delia West, Paul Shipton, Rob Millsom, Annette Dawson, Mark Mustchin, Helen Garsden, Peter Melia, Scott Chamberlain, Nicky Donaldson, Steve McLay, Scott McGuinn, Wayne West, Graeme Hudson, Martin Parsons, Jake Hudson, Justin Wright, Deb Wright, Oliver Sweetman, Norm Jackson, Maureen Jackson

Apologies: Joe Ballantyne, John Smallwood, Ross McIntosh, Tim Kreis

Quorum

Delia opened the meeting, welcomed everyone, noted apologies and stated a quorum was present.

2. Confirmation of Minutes of AGM 2024

Annette moved that last year's minutes be accepted as a true and accurate record; seconded Mark; all in favour.

2.1 Business Arising

- | | |
|--|---------------------------------|
| a) Maintenance Roster | Ongoing |
| b) Bank Signatories | Completed |
| c) OFT reports: | |
| i. Remuneration & Benefits | Completed |
| ii. Grievance Procedure | Completed |
| d) Advice to Members on Grievance Process & Contact Person | Completed, MPIO notice on board |
| e) Club Shirts | Completed |
| f) Committee Minutes to notice board | Completed minutes to website |

3. President's Report Delia summarised her report the financial year 2024 – 2025 (copy attached). Moved Delia, seconded Paul that the report be accepted. All in favour.

4. Treasurer's Report A copy of the auditor's report was available for members perusal and Oliver summarised it in plain English. Cr Hungerford complimented the club on it's financial soundness. Moved Oliver, seconded Jake that the financial report be accepted. All in favour.

5. Election of Management Committee

All positions were declared vacant. There were two proxies received one from John Smallwood and one from Ross McIntosh, both supporting Martin as the new president. As there were no nominations the floor, Cr Hungerford advised that the following people were appointed:

- i. President – Martin Parsons
- ii. Secretary – Paul Shipton
- iii. Treasurer – Oliver Sweetman
- iv. General Committee Members – Justin Wright and Tim Kreis
- v. Head Coach – Nicky Donaldson

6. **Bank Accounts & Appointment of Accountant 2025** – 2026 FY

Oliver moved that:

- a. Investigate an alternative auditor for the 2025-26FY before appointing Frank Redpath again.
- b. Signing is to remain with two signatories jointly.
- c. Signatories will need to be updated to add Martin for the following accounts held with Heritage Bank:
638070 131 850 39
638010 131 850 39
638991 131 850 39
965450 I3 (three month term deposit)

Seconded Delia, all in favour, motion moved.

7. **Remuneration or Benefits**: No remuneration or benefits were paid or provided in the 2024-25FY. Refreshments provided to volunteers at club races was of minimal value and therefore, not considered a benefit. Moved Martin, seconded Delia, all in favour.

8. General Business

Delia added some closing remarks as her final AGM as president (copy attached). The committee and members presented Delia with a thank you gift and flowers.

Paul closed the meeting at 10am.